

POSITION DESCRIPTION

TITLE: Adult Recognition Chair **FUNCTION:** Program






POSITION REPORTS TO: Activities Chair

TERM OF SERVICE: _____ **START DATE:** _____ **END DATE:** _____

POSITION RESPONSIBILITIES:

Co-ordinate the adult awards for the District dinner. Serve as the single point of contact for submission of adult training knot forms to Council. Report to the Activities Chairman on ideas relating to adult recognition.

PRINCIPAL RESPONSIBILITIES:

-  Generate a list of nominees for the various adult awards available in the District.
-  Maintain a record of previous award and recognition recipients.
-  Coordinate the final selection of award winners by the District Committee and prepare them for presentation at the annual Volunteer Recognition Dinner.
-  Serve as the single point of contact for submission of adult training knot forms to Council.
-  Promote the awareness of adult awards and recognitions available throughout the district including publicizing the requirements for them.

POSITION QUALIFICATIONS:

- ? Have an understanding of the Scouting program and its principles and values.
- ? Be able to communicate clearly with a wide range of people.
- ? Have an understanding of the criteria for earning adult awards and recognitions.
- ? Have an interest in serving the adult leaders of the Scouting community.