

### POSITION DESCRIPTION

**TITLE:** District Commissioner **FUNCTION:** Service














**POSITION REPORTS TO:** District Chair

**TERM OF SERVICE:** \_\_\_\_\_ **START DATE:** \_\_\_\_\_ **END DATE:** \_\_\_\_\_

**POSITION RESPONSIBILITIES:**

Responsible for recruiting and training of Assistant District Commissioners. Meet with the Commissioners monthly and report to the District Chairman any activities related to unit service. Responsible for delivering a quality program experience for the youth and adults of the District.

**PRINCIPAL RESPONSIBILITIES:**

-  Identify and recruit enough of the right people as commissioners so that all Scouting units in the district receive regular, helpful service.
-  Train members of the commissioner staff.
-  Supervise and motivate Unit Commissioners to visit each unit regularly, identify unit needs, and make plans to meet unit needs.
-  Administer the annual commissioner service plan, which gives specific purposes for commissioner contact with units at designated times of the year.
-  Oversee the unit charter renewal plan so that each unit reregisters on time and with optimum membership.
-  Guide Roundtable Commissioners to ensure that monthly roundtables are well-attended, and provide practical and exciting unit program ideas.
-  Plan and preside at monthly meetings of the district commissioner staff.
-  Report to the District Chairman the conditions of units, and secure specialized help for units as needed.
-  Work with the District Chairman and District Executive to stimulate and coordinate the work of the district (the district Key 3) and help meet district goals.
-  Support local and national Scouting policy, procedures, and practices.
-  Promote the use of the Quality unit program for units as a standard of good unit operation and set objectives to increase the number of Quality units.
-  Involve unit adults in training and roundtables.
-  Represent the district as a member of the council commissioner staff.

**POSITION QUALIFICATIONS:**

- ? Have a background in Scouting.
- ? Have ability to recruit top level people.
- ? Have an interest in serving the youth of the community.