

POSITION DESCRIPTION

TITLE: District Historian **FUNCTION:** Communications








POSITION REPORTS TO: Communications Chair

TERM OF SERVICE: _____ **START DATE:** _____ **END DATE:** _____

POSITION RESPONSIBILITIES:

Collect, catalog, and display memorabilia that capture and preserve the district’s history and traditions. Maintain and enhance the Ft. Hamilton District’s museum. Set up and operate the museum at major Scout functions such as Peterloon, District Camporees, Jamborees, etc. Advise the Communications Chair on museum operating and maintenance needs and ideas relating to improving the museum and its role in preserving the district’s history.

PRINCIPAL RESPONSIBILITIES:

-  Collect, catalog, and maintain appropriate Scouting memorabilia:
 - Patches
 - Uniforms
 - Hats
 - Scoutcraft Items (eg. neckerchief slides)
 - Campcraft Devices
 - Photos
 - News Clippings
 - Awards & Flags
 - etc.
-  Maintain a record of key events in the district’s history and progress.
-  Develop and maintain means of housing and displaying the district’s memorabilia.
-  Set up and operate the district museum at key events.
-  Advise the Communications Chair and District Committee on needs to support the museum (cabinets, tentage, signage, equipment, personnel support & staffing at events, etc.).
-  Keep records for veteran Scouters tenure.
-  Responsible for Don Lipphardt Lifetime of Service Award.

POSITION QUALIFICATIONS:

- ? Have an understanding of the Scouting program and its principles and values.
- ? Have an interest in collecting and displaying Scouting memorabilia.
- ? Have an interest in serving the youth of the community.